



### IQAC Minutes & Action Taken Reports


| Meeting No. | Meeting Date | Agenda  | Compliance/ATR                                  |
|-------------|--------------|---|---|
| 1           | 03.06.2020   | Plan of Action A.Y. 2020-21   | Action Taken Report on meeting dated 03.06.2020 |
| 2           | 17.06.2020   | R&D, TBI, TPO, IIIC, IPR, EDC, Alumni Cells<br>Plan of action   | Action Taken Report on meeting dated 17.06.2020 |
| 3           | 02.11.2020   | Criteria-wise Presentation of AQAR Report of A.Y. 2019-20   | Action Taken Report on meeting dated 02.11.2020 |
| 4           | 05.11.2020   | Criteria-wise Presentation of AQAR Report of A.Y. 2019-20   | Action Taken Report on meeting dated 05.11.2020 |
| 5           | 15.02.2021   | NAAC Cycle-1 reassessment activity planning   | Action Taken Report on meeting dated 15.02.2021 |
| 6           | 12.03.2021   | Review Meeting on activities of TBI, IIIC, IPR, EDC, Alumni, Website updation in view of NAAC Cycle-1 reassessment. | Action Taken Report on meeting dated 12.03.2021 |

Enclosed:

1] IQAC Minutes

2] Action Taken Reports



  
Dr. F. B. Sayyad  
PRINCIPAL



Dr. D. Y. Patil Group of Institutions' Technical Campus  
**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.

IQAC/5

### Minutes of Meeting

Ref No: DYP SOE/ AY 2020-21/Meeting No.:01

Date of Meeting : 03/06/2020

Venue : Conference Room

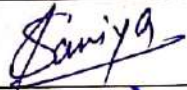
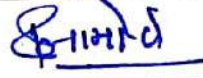


Agenda of Meeting: Plan of Action A.Y. 2020-21

| Sr. No. | Points discussed  | Remark   |
|---------|---|--|
| 1.      | Preparation for Action Plan                               | It has been decided to prepare Action Plan for A. Y. 2020-21 considering scope of improvement after NAAC Visit.        |
| 2.      | Presentation of Plan of Action                            | It has been decided that IQAC Coordinator will present a plan of action in meeting for suggestions and final approval. |
| 3.      | Presentation of action plan by various cell coordinators. | It has been decided to conduct a meeting for presentation of action plan by R&D,TBI,TPO, IIIC, IPR, EDC, Alumni Cells  |

Following staff members have attended the meeting

| Sr. No. | Name of the faculty       | Sign |
|---------|---------------------------|------|
| 1       | Dr. Farooq Sayyad         |      |
| 2       | Dr. S. M. Khairmar        |      |
| 3       | Dr. Sanjay Koli           |      |
| 4       | Dr. Pankaj Agarkar        |      |
| 5       | Prof. Rohit Garad         |      |
| 6       | Lt. Col. Sanjay Karodpati |      |



|    |                         |  |
|----|-------------------------|--|
| 7  | Ms. Shweta Sharma       | -  |
| 8  | Dr. Saniya Ansari       |  |
| 9  | Dr. Dillep More         |  |
| 10 | Dr. Niraj Jadhav        |  |
| 11 | Prof. Nishikant Surwade |  |



Prepared by

**Prof. Riyaj Kazi**  
IQAC Coordinator



Approved by

**Dr. Ashok Kasnale**  
PRINCIPAL





### Minutes of Meeting

Ref No: DYPSOE/ AY 2020-21/Meeting No.:02

Date of Meeting : 17/06/2020

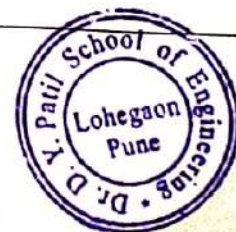
Venue : Conference Room

Agenda of Meeting: Presentation of Action Plan of A. Y. 2020-21 by R&D, TBI, TPO, IIC, IPR, EDC, Alumni Cells

| Sr. No. | Points discussed        | Remark  |
|---------|-------------------------|---|
| 1       | R&D Cell Plan of Action | <p>1. Each department will submit minimum two minor and / or major quality multidisciplinary research proposals for various funding agencies / ministries.</p> <p>2. Each faculty of the respective department should publish minimum one paper in peer reviewed and approved journal preferably in SCOPUS, WOS, ISI.</p> <p>3. Each department shall identify minimum five innovative BE / ME projects and submit their innovative ideas for National / International Patent and then for publication.</p> |
| 2       | TBI Cell Plan of Action | <p>1. TBI Cell will connect with stakeholders, faculties, and coordinate activities with R&amp;D, IPR EDC Cells.</p> <p>2. Applied for Technology Innovation Hubs (TIHs) in domain of Artificial Intelligence &amp; Machine Learning.</p>   |




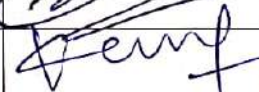
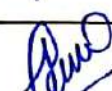
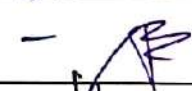

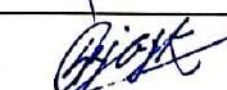
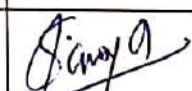
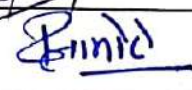
|   |                         |   |
|---|-------------------------|---|
|   |                         | <p>3. DST Proposal under consideration. Design of low cost non-invasive blood glucose level measurement device using Near infrared spectroscopy is shortlisted.</p> <p>4. BIRAC-DBT (under consideration)<br/>Blood group prediction by analyzing fingerprint pattern using multi layer Neural network with linear algebra.</p>   |
| 3 | T&P Cell Plan of Action | <p>1. To motivate student for Industry-Interaction with objectives to get Sponsored Projects and Placement of Students.</p> <p>2. To build mutually beneficial relations with Alumni for enhancing placement, internship and sponsored projects.</p> <p>3. Focus on International Placement opportunity.</p>  |
| 4 | IIC Cell Plan of Action | <p>1. Formation of an Institute level committee of IIC involving people from industry background.</p> <p>2. Involvement of alumni working in industries and get sponsored projects and initiate industry institute interaction.</p> <p>3. To establish an association with parents or relatives working in industry- 15 days timeline is set to collect the contacts.</p> |
| 5 | IPR Cell Plan of Action | <p>1. Conduction of Idea generation session for each department for teaching and non teaching staff</p> <p>2. Personal counseling of faculties to understand their areas of interest.</p> <p>3. Conduct workshop on IPR/Idea generation/Advanced technologies by external experts</p> <p>4. Preparation of SOPs for IPR Cell</p>  |





|   |                            |  |
|---|----------------------------|--|
| 6 | EDC Cell Plan of Action    | <ol style="list-style-type: none"> <li>1. To Conduct two EAC programs sponsored by EDII Ahemdabad under NIMAT, DST.</li> <li>2. The 1st week of January 2021 – Workshop on Entrepreneur Development for students.</li> <li>3. Business Idea context and expert lectures of successful entrepreneurs.</li> <li>4. Prepare SOPs for EDC Cell and list of students interested in Entrepreneurship.</li> </ol> |
| 7 | Alumni Cell Plan of Action | <ol style="list-style-type: none"> <li>1. Organize and supports a comprehensive array of initiatives for students, as well as alumni. Objective is to enhance student-to-alumni and alumni-to-alumni relationships.</li> <li>2. To conduct a stakeholder feedback from Alumni and workout to improve the feedback through various initiatives.</li> </ol>  |

Following staff members have attended the meeting

| Sr. No. | Name of the faculty       | Sign   |
|---------|---------------------------|--|
| 1       | Dr. Farooq Sayyad         |  |
| 2       | Dr. S. M. Khairnar        |  |
| 3       | Dr. Sanjay Koli           |   |
| 4       | Dr. Pankaj Agarkar        |  |
| 5       | Prof. Rohit Garad         |  |
| 6       | Lt. Col. Sanjay Karodpati |  |
| 7       | Ms. Shweta Sharma         |  |
| 8       | Dr. Saniya Ansari         |  |
| 9       | Dr. Dillep More           |  |





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IQAC/5

Ref No: DYP SOE/IQAC/ AY 2020-21/Meeting No.:03

### Minutes of Meeting

**Date of Meeting : 02/11/2020**

**Venue : Conference Room**

**Agenda of Meeting:** Criteria-wise Presentation of AQAR Report of A.Y. 2019-20

#### Members Present:

- 1] Dr. Ashok Kasnale
- 2] Dr. Farooq Sayyad
- 3] Dr. S. M. Khairnar
- 4] Dr. Sanjay Koli
- 5] Dr. Pankaj Agarkar
- 6] Prof. Rohit Garad
- 7] Lt. Col. Sanjay Karodpati
- 8] Dr. Dillep More
- 9] Dr. Rashami Mahajan
- 10] Dr. R C Katdare
- 11] Dr. Niraj Jadhav
- 11] Prof. Santosh Jadhav
- 12] Prof. Yogesh Mali



| Sr. No. | Agenda   | Discussions & Resolutions  |
|---------|--|--|
| 1       | <p align="center"><b>CRITERION I</b></p> <p align="center">CURRICULAR ASPECTS</p>                    | <p>Curriculum Planning and Implementation is done as per academic plan. Students have enrolled in Certificate/ Diploma Courses introduced during the year. Elective course system implemented during the academic year. Value-added courses imparting transferable and life skills have been offered during the year. Students feedback taken, and analyzed.</p>   |
| 2       | <p align="center"><b>CRITERION II</b></p> <p align="center">TEACHING-LEARNING AND EVALUATION</p>     | <p>All teachers are using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources. full time teachers are appointed during the year. Honours and recognitions are received by teachers. Academic calendar has been prepared and adhered for conduct of Examination and other related matters. Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on the website of the institution. Student Satisfaction Survey (SSS) on overall institutional performance results and details are displayed in website.</p> |
| 3       | <p align="center"><b>CRITERION III</b></p> <p align="center">RESEARCH, INNOVATIONS AND EXTENSION</p> | <p>Research funds of eighty four lakhs sanctioned and received during the year. Workshops/Seminars Conducted on Intellectual Property Rights and Industry-Academia Innovative practices during the year. Best Teacher and Best Paper awarded to faculties. Ph.D awarded to three Faculties. Faculties have participated in Seminars/Conferences during the year. Eight Books published by faculties. Extension and outreach programmes conducted during the year. Student participation in linkages like internship programs. MoUs Signed with industries.</p>   |

The IQAC Coordinator proposed vote of thanks.

  
Mr. Riyaj Kazi  
IQAC Coordinator



  
Dr. Ashok Kasnale  
PRINCIPAL





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IQAC/5

### Minutes of Meeting

Ref No: DYPSOE/IQAC/ AY 2020-21/Meeting No.:04

**Date of Meeting : 05/11/2020**

**Venue : Seminar Hall, Room No. 242**

**Agenda of Meeting: Criteria-wise Presentation of AQAR of A.Y. 2019-20**

#### Members Present:

- 1] Dr. Ashok Kasnale
- 2] Dr. Farooq Sayyad
- 3] Dr. S. M. Khairnar
- 4] Dr. Sanjay Koli
- 5] Dr. Pankaj Agarkar
- 6] Prof. Rohit Garad
- 7] Lt. Col. Sanjay Karodpati
- 8] Dr. Dillep More
- 9] Dr. Rashami Mahajan
- 10] Dr. R C Katdare
- 11] Dr. Niraj Jadhav
- 11] Prof. Santosh Jadhav
- 12] Prof. Yogesh Mali



| Sr. No. | Agenda   | Discussions & Resolutions  |
|---------|--|--|
| 1       | <p align="center"><b>CRITERION IV</b></p> <p align="center"><b>INFRASTRUCTURE AND LEARNING RESOURCES</b></p> | <p>Required infrastructure such as Campus area, classroom, laboratories, Seminar Halls Existing Classrooms with LCD facilities all required equipments available. Library contains ILMS Software such as iCloudEMS, Sufficient number of Text Books, Reference Books, e-Books, Journals, e-Journals, CD &amp; Video, Weeding (hard &amp; soft) are available as per norms. e-Contents developed and launched by faculties. Sufficient Bandwidth as per norms is available for internet connection in the Institution. V-Lab and M Tutor. Regular Maintenance of Laboratory Equipment is carried out. e-content is developed by faculty for the subject Data Structure, AI, ML, Python and is available on youtube.</p>   |
| 2       | <p align="center"><b>CRITERION V</b></p> <p align="center"><b>STUDENT SUPPORT AND PROGRESSION</b></p>        | <p>Student Support and Progression in terms of Scholarship is provided.. German Language Lab, Expert Talk, Industrial Visits, Soft Skill, Couselling Sessions and Remedial Coaching, Placement of students, Student Progression to Higher Education, Various activities through students association are conducted. Students participated in competitive exam guidance. Campus placement done during the year. Three students are qualified in GATE Examination. Students participation in Sports and cultural activities during the year. Organised Alumni meet.</p>  |
| 3       | <p align="center"><b>CRITERION VI</b></p> <p align="center"><b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b></p> | <p>Well defined decentralized governance system with interrelationships exists in the institution. Institute has delegated adequate and systematized authority to the departments to work towards decentralized governance system. Quality improvement strategies inculcated such as Curriculum Development, Teaching and Learning, Examination and Evaluation, Library, ICT and Physical Infrastructure / Instrumentation, Human Resource Management , Industry Interaction / Collaboration. The dedicated team of faculty members, Admission of Students etc. Implementation of e-governance in areas such as Planning and Development, Administration, Finance and Accounts, Student Admission and Support and Examination. Faculty Empowerment Strategies such as financial support to attend conferences / workshops. Professional development / administrative training programmes such as SciLabFDP,MOOCs and Moodle, Patent Filing Procedure. Faculties attended various Professional Development Programms. Recruited full time faculties. Conducted Internal audits. Strong Internal Quality Assurance System- Academic Audits is conducted. development programs for supporting staff. Post accreditation initiatives includes:</p> |





Standardization of feedback forms, Student satisfaction survey and its analysis, preparation of action plan in order to improve overall quality of the department and institute, Submission of Data for AISHE portal, Number of Quality Initiatives undertaken during the year includes: Induction Program, Parent-Teacher Meet. Six Quality initiatives taken during the year.

**CRITERION VII**  
**INSTITUTIONAL**  
**VALUES AND BEST**  
**PRACTICES**

Conducted sessions on Lecture on Gender Equality, Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Tree Plantation, College premise as Plastic Free Zone, Indrayani river Cleaning, Dehugaon Cleaning etc. Facilities for Differently abled (Divyangjan) friendliness such as: Physical facilities, Provision for lift, Ramp/Rails, Rest Rooms, Scribes for examination. Inclusion and Situatedness such as: Awareness program through street play, Code of conduct (handbooks) for various stakeholders, Activities conducted for promotion of universal Values and Ethics: Helping Hands Collection for Flood Affected People. Session on Time Management Techniques, International Yoga Day, Employability Skill Development Training, Teachers Day, Engineer's day celebration, Road safety Campaign, a, Personal Counselling to students, Fit India Movement. Initiatives taken by the institution to make the campus eco-friendly such as: Tree Plantation 2. Use of public transport facility 3. Use of recycled water for gardening 4. Use of LED light 5. Use of ERP 6. Plastic Free Campus 7. Green Campus. Best Practices Includes: 1] Initiatives for Quality Improvement- R&D Cell, TBI Cell, III Cell, ED Cell 2] Academic Audit, e-waste management, M-Tutor, MOOCs along with corsera, NPTEL, Virtual Lab.

The IQAC Coordinator proposed vote of thanks.



Prof. Riyaj Kazi  
IQAC Coordinator




Dr. Ashok Kasnale  
PRINCIPAL





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**Dr. D. Y. PATIL SCHOOL OF ENGINEERING**  
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IQAC/5

**Ref No:** DYPSOE/IQAC/ AY 2020-21/Meeting No.:05

### **Minutes of Meeting**

**Date of Meeting** : 15/02/2021

**Venue** : Seminar Hall, Room No. 242

**Agenda of Meeting:** NAAC Criteria-wise Activity planning and Conduction in view of NAAC Cycle-1 reassessment.

#### **Members Present:**

- 1] Dr. Ashok Kasnale
- 2] Dr. Farooq Sayyad
- 3] Dr. S. M. Khairnar
- 4] Dr. Sanjay Koli
- 5] Dr. Pankaj Agarkar
- 6] Prof. Rohit Garad
- 7] Lt. Col. Sanjay Karodpati
- 8] Dr. Dillep More
- 9] Dr. Rashami Mahajan
- 10] Dr. R C Katdare
- 11] Dr. Niraj Jadhav
- 11] Prof. Santosh Jadhav
- 12] Prof. Yogesh Mali



| Sr. No. | Agenda   | Discussions & Resolutions   |
|---------|--|---|
| 1.      | Preparation of NAAC activity Action Plan                                 | It has been decided that IQAC Coordinator will prepare NAAC activity Action Plan for A. Y. 2020-21 considering scope of improvement in NAAC Cycle-1 reassessment                                      |
| 2.      | Department wise Preparation of NAAC activity Action Plan with deadlines. | It has been decided that Heads of department will prepare activity plan of their department along-with coordinator name and deadline of activity conduction.  |
| 3.      | Monitoring and reporting of the execution of NAAC activities plan        | It has been decided IQAC coordinator will monitor the activities from the month of March 2021 and report the status of activities of each department to the Principal every fortnight till 31/05/2021 |

The IQAC Coordinator proposed vote of thanks.

  
**Prof. Riyaj Kazi**  
 IQAC Coordinator



  
**Dr. Ashok Kasnale**  
 PRINCIPAL



Dr. D. Y. Patil Group of Institutions' Technical Campus  
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IQAC/5

**Ref No:** DYP SOE/ AY 2020-21/Meeting No.:06

### **Minutes of Meeting**

**Date of Meeting:** 12/03/2021

**Venue :** Conference Room, Room No. 242

**Agenda of Meeting:** Review Meeting on activities of TBI, IIC, IPR, EDC, Alumni, Website updation in view of NAAC Cycle-1 reassessment.

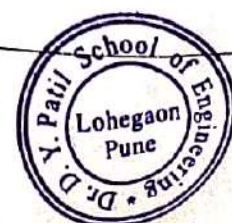
#### **Members Present:**

- 1] Dr. Ashok Kasnale
- 2] Dr. Farooq Sayyad
- 3] Dr. S. M. Khairnar
- 4] Dr. Sanjay Koli
- 5] Dr. Pankaj Agarkar
- 6] Prof. Rohit Garad
- 7] Lt. Col. Sanjay Karodpati
- 8] Dr. Dillep More
- 9] Dr. Rashami Mahajan
- 10] Dr. R C Katdare
- 11] Dr. Niraj Jadhav
- 11] Prof. Santosh Jadhav
- 12] Prof. Yogesh Mali

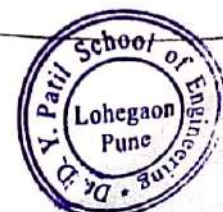




| Sr. No. | Agenda                              | Discussions & Resolution   |
|---------|-------------------------------------|--|
| 1       | TBI Cell<br>[Dr. Sunil Rathod ]     | <ol style="list-style-type: none"> <li>1. Define aim &amp; objectives of Cell &amp; Prepare SOPs for TBI Cell</li> <li>2. TBI Cell will connect with stakeholders, faculties, and coordinate activities with R&amp;D, IPR EDC Cells.</li> <li>3. Prepare the action plan, circulate among staff and students and execute the plan through TBI Cell</li> <li>4. Organize Idea generation workshop for students.</li> </ol>  |
| 2       | IIIC Cell<br>[ Dr. Rajesh Katdare ] | <ol style="list-style-type: none"> <li>1. Define aim &amp; objectives of Cell &amp; Prepare SOPs of III Cell</li> <li>2. Formation of an Institute level committee of IIIC involving people from industry background.</li> <li>3. Involvement of alumni working in industries and get sponsored projects and initiate industry institute interaction.</li> <li>4. Collect data from HoDs to see that 25% Department Projects should be Industry Sponsored Projects</li> <li>5. Collect the information of parents who are either entrepreneur or working in industry from each department. Mechanical department has prepared the format of the same.</li> <li>6. Use platforms like Internshala with T&amp;P cell to get maximum number of internships and sponsor projects.</li> <li>7. Prepare the action plan, circulate among staff and students and execute the plan through TBI Cell</li> </ol> |
| 3       | IPR Cell<br>[ Dr. Dileep More ]     | <ol style="list-style-type: none"> <li>1. Define aim &amp; objectives of Cell &amp; Prepare SOPs for IPR Cell</li> <li>2. Conduction of Idea generation session for each department for teaching and non teaching staff</li> <li>3. Personal counseling of faculties to understand their areas of interest.</li> </ol>   |



|   |  |  |
|---|--|--|
|   |  | <p>4. Conduct workshop on IPR/Idea generation/Advanced technologies by external experts</p> <p>5. Initiate activities in ' KAPILA' Program</p> <p>6. Prepare the action plan, circulate among staff and students and execute the plan through IPR Cell.</p>  |
| 4 | <p>EDC Cell<br/>[ Dr. Dileep More ]</p>        | <p>1. Define aim &amp; objectives of Cell &amp; Prepare SOPs for EDC Cell and list of students interested in Entrepreneurship.</p> <p>2. To Conduct EAC programs sponsored by EDII Ahmadabad under NIMAT, DST.</p> <p>3. Business Idea context and expert lectures of successful entrepreneurs.</p> <p>4. To encourage students to take interest in entrepreneurship by providing support from National Initiative for Developing and Harnessing Innovations (NIDHI)/ BHAU etc.</p> <p>5. Conduct activities under NEN.</p> <p>6. Prepare the action plan, circulate among staff and students and execute the plan through EDC Cell.</p>   |
| 5 | <p>Alumni Cell<br/>[Prof. Paresh Khairnar]</p> | <p>1. Define aim &amp; objectives of Cell &amp; Prepare SOPs of Alumni Cell</p> <p>2. To conduct a stakeholder feedback from Alumni and workout to improve the feedback through various initiatives.</p> <p>3. Collect data of minimum 10 alumni from each department (Entrepreneur/Job in reputed organization)</p> <p>4. Record videos of alumni useful for admission activity</p> <p>5. Get the year wise alumni record of last five years from HoDs. Collect alumni data at central level till 15 April 2021.</p> <p>6. Alumni activity updates on website [ Alumni Form, Offer Letter, Appointment letter , Alumni Feedback ]</p> <p>7. Identify 10 prominent alumni from every year who can help institute in placement/IPT/Field work/sponsored project.</p> <p>8. Arrange alumni guest lectures at department level through department level alumni coordinators</p> |



|   |  |   |
|---|--|---|
|   |  | <p>9. Organize alumni meet and collect alumni feedback and analyse the same.</p> <p>10. Prepare the action plan, circulate among staff and alumni and execute the plan through Alumni Cell.</p> |
| 6 | <p>Website Updation Committee</p> <p>[Prof. Yogesh Mali]</p> | <p>1. Initiate website Separation process</p> <p>2. Frequent website updation</p>   |

The IQAC Coordinator proposed vote of thanks.

  
Prepared by

**Prof. Riyaj Kazi**  
**IQAC Coordinator**

  
Approved by  
**Dr. Ashok Kasnale**  
**PRINCIPAL**







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Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.  
**INTERNAL QUALITY ASSURANCE CELL(IQAC)**

Form No. IQAC/6

## ACTION TAKEN REPORT

( IQAC meeting held on 03/06/2020)

1. IQAC Coordinator, Mr. Riyaj Kazi has prepared the action plan and academic calendar considering scope of improvement during the post accreditation period.
2. IQAC Coordinator has presented a plan of action in meeting for suggestions and final approval. Plan of action has been finalised and approved by Principal for the A.Y. 2020-21.
3. Aim, Objectives, Composition of various cells are revised and initiated activities of R&D, TBI, TPO, IIC, IPR, EDC, Alumni Cells

Mr. Riyaj Kazi  
IQAC Coordinator

Dr. Ashok Kasnale  
PRINCIPAL





## ACTION TAKEN REPORT

( IQAC meeting held on 17/06/2020)

- 1) A Research project on Strategic Planning for Water Resources and Implementation of Novel Biotechnical Treatment solutions and Good Practices (SPRING) funded by DBT India, amount sanctioned 82,000,00/-
- 2) One hundred thirteen papers published in journals during the year by faculties.
- 3) Eight Innovative BE / ME projects are identified and successfully completed during the year
- 4) Ten books/Chapters published by faculties during the year
- 5) Thirty four students have completed their internship in respective organizations
- 6) Institute has entered into Five MoUs with different organizations.
- 7) Four workshops/seminars conducted on Hands on Python Workshop, Research Methodology, and start up during the year.
- 8) XXXX Students Placed ( On Campus + Off Campus) through T&P Cell.
- 9) Online Alumni meet organized by the department during the year.
- 10) Conducted a stakeholder feedback from Alumni on curriculum and initiated corrective action by communicating it to respective departments Board of Studies.

  
Mr. Riyaj Kazi  
IQAC Coordinator

  
Dr. Ashok Kasnale  
PRINCIPAL







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**INTERNAL QUALITY ASSURANCE CELL(IQAC)**

Form No. IQAC/6

## **ACTION TAKEN REPORT**

**( IQAC meeting held on 02/11/2020)**

Internal audit is conducted on AQAR 2019-20, Criteria-wise discussion on the data collected and document verification for CR-I, CR-II, CR-III

### **Observations:**

#### **CRITERION I: CURRICULAR ASPECTS**

Curriculum Planning and Implementation is done as per academic plan. Students have enrolled in Certificate/ Diploma Courses introduced during the year. Elective course system implemented during the academic year. Value-added courses imparting transferable and life skills have been offered during the year. Students feedback taken and analyzed.

#### **CRITERION II: TEACHING-LEARNING AND EVALUATION**

All teachers are using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources. full time teachers are appointed during the year. Honours and recognitions are received by teachers. Academic calendar has been prepared and adhered for conduct of Examination and other related matters.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on the website of the institution. Student Satisfaction Survey (SSS) on overall institutional performance results and details are displayed in website.

#### **CRITERION III: RESEARCH, INNOVATIONS AND EXTENSION**

Research funds of eighty four lakhs sanctioned and received during the year. Workshops/Seminars Conducted on Intellectual Property Rights and Industry-Academia Innovative practices during the year. Best Teacher and Best Paper awarded to faculties. Ph.D awarded to three Faculties. Faculties have participated in





Seminars/Conferences during the year. Eight Books published by faculties. Extension and outreach programmes conducted during the year. Student participation in linkages like internship programs. MoUs Signed with industries.

**Remarks:** Internal Audit committee suggested to conduct all the activities as per SOP and involvement of more stakeholders & compliance of the same.



Mr. Riyaj Kazi  
IQAC Coordinator



Dr. Ashok Kasnale  
PRINCIPAL





Dr D Y Patil Group of Institutions' Technical Campus  
**Dr D Y PATIL SCHOOL OF ENGINEERING**  
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune - 412 105.  
**INTERNAL QUALITY ASSURANCE CELL(IQAC)**

Form No. IQAC/6

## **ACTION TAKEN REPORT**

**( IQAC meeting held on 05/11/2020)**

Internal audit is conducted on AQAR 2019-20, Criteria-wise discussion on the data collected and document verification for CR-IV, CR-V, CR-VI, and VII

### **Observations:**

#### **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

Required infrastructure such as Campus area, classroom, laboratories, Seminar Halls Existing Classrooms with LCD facilities all required equipments available. Library contains ILMS Software such as iCloudEMS, Sufficient number of Text Books, Reference Books, e-Books, Journals, e-Journals, CD & Video, Weeding (hard & soft) are available as per norms. e-Contents developed and launched by faculties. Sufficient Bandwidth as per norms is available for internet connection in the Institution. V-Lab and M Tutor. Regular Maintenance of Laboratory Equipment is carried out. e-content is developed by faculty for the subject Data Structure, AI, ML, Python and is available on youtube.

#### **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

Student Support and Progression in terms of Scholarship is provided. German Language Lab, Expert Talk, Industrial Visits, Soft Skill, Counselling Sessions and Remedial Coaching, Placement of students, Student Progression to Higher Education, Various activities through students association are conducted. Students participated in competitive exam guidance. Campus placement done during the year. Three students are qualified in GATE Examination. Students participation in Sports and cultural activities during the year. Alumni meet Organised.





## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

Well defined decentralized governance system with interrelationships exists in the institution. Institute has delegated adequate and systematized authority to the departments to work towards decentralized governance system. Quality improvement strategies inculcated such as Curriculum Development, Teaching and Learning, Examination and Evaluation, Library, ICT and Physical Infrastructure / Instrumentation, Human Resource Management , Industry Interaction / Collaboration. The dedicated team of faculty members, Admission of Students etc. Implementation of e-governance in areas such as Planning and Development, Administration, Finance and Accounts, Student Admission and Support and Examination. Faculty Empowerment Strategies such as financial support to attend conferences / workshops. Professional development / administrative training programmes such as SciLabFDP,MOOCs and Moodle, Patent Filing Procedure. Faculties attended various Professional Development Programms. Recruited full time faculties. Conducted Internal audits. Strong Internal Quality Assurance System- Academic Audits is conducted. development programs for supporting staff. Post accreditation initiatives includes: Standardization of feedback forms, Student satisfaction survey and its analysis, preparation of action plan in order to improve overall quality of the department and institute, Submission of Data for AISHE portal, Number of Quality Initiatives undertaken during the year includes: Induction Program, Parent-Teacher Meet. Six Quality initiatives taken during the year.

## **CRITERION VII: INSTITUTIONAL VALUES AND BEST PRACTICES**

Conducted sessions on Lecture on Gender Equality, Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Tree Plantation, College premise as Plastic Free Zone, Indrayani river Cleaning, Dehugaon Cleaning etc. Facilities for Differently abled (Divyangjan) friendliness such as: Physical facilities, Provision for lift, Ramp/Rails, Rest Rooms, Scribes for examination. Inclusion and Situatedness such as: Awareness program through street play, Code of conduct (handbooks) for various stakeholders, Activities conducted for promotion of universal Values and Ethics: Helping Hands Collection for Flood Affected People.Session on Time Management Techniques, International Yoga Day, Employability Skill Development Training, Teachers Day, Engineer's day celebration, Road safety





Campaign, a, Personal Counselling to students, Fit India Movement. Initiatives taken by the institution to make the campus eco-friendly such as: Tree Plantation 2. Use of public transport facility 3. Use of recycled water for gardening 4. Use of LED light 5. Use of ERP 6. Plastic Free Campus 7. Green Campus. Best Practices Includes: 1] Initiatives for Quality Improvement- R&D Cell, TBI Cell, III Cell, ED Cell 2] Academic Audit, e-waste management, M-Tutor, MOOCs along with corsera, NPTEL, Virtual Lab.

**Remarks:** Internal Audit committee suggested to conduct all the activities as per SOP and involvement of more stakeholders & compliance of the same.

  
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## ACTION TAKEN REPORT

( IQAC meeting held on 15/02/2021)

- 1) IQAC Coordinator has prepared NAAC activity Action Plan for A. Y. 2020-21 considering scope of improvement in proposed NAAC Cycle-1 reassessment.
- 2) Heads of department have prepared activity plan of their department along-with coordinator name and deadline of activity conduction.
- 3) IQAC coordinator has monitored the activities from the month of March 2021 and reported the status of activities of each department to the Principal every fortnight till 31/05/2021

Prepared by

**Mr. Riyaj Kazi**  
IQAC Coordinator

Approved by  
**Dr. Ashok Kasnale**  
PRINCIPAL





## ACTION TAKEN REPORT

( IQAC meeting held on 12/03/2021)

Review Meeting on activities of TBI, IIC, IPR, EDC, Alumni, Website in view of proposed NAAC Cycle-1 reassessment.

1. Technology Business Incubation Cell coordinator, Dr. Sunil Rathod has prepared a plan of action, communicated to staff and students and initiated the activities. Organized event on "Tech-Buzz of IoT and Startup-Business" The Students have been encouraged and guided to setup a start-up in various departments of Institute. 1) Start-up ~ Ms. Shreya Lad- Neutrophonics  
2) DYP SOE Library Software development
2. Entrepreneurship Development Cell Coordinator, Dr. Dileep More has prepared a plan of action, communicated to staff and students and initiated the activities. Organized two events: 1) My first step in start-up & 2) My Journey as an entrepreneur
3. Alumni Cell Coordinator, Mr. Paresh Khairnar has prepared a plan of action, communicated to staff and students and initiated the activities. All department Alumni meet organized on online platform.
4. Industry Institute Interaction Cell coordinator, Dr. Rajesh Katdare has prepared a plan of action, communicated to staff and students and initiated communication with Confederation of Indian Industry (CII).
5. Intellectual Property Rights Cell Coordinator, Dr. Dileep More has prepared a plan of action, communicated to staff and students and initiated the activities
6. Website Committee coordinator, Mr, Yogesh Mali, has separated the Institute website and updated it from the institute and NAAC compliance point of view.

  
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IQAC Coordinator



  
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